

## Core blood competencies assessment framework

### Assessment criteria for collecting blood/blood products for transfusion

This framework is for assessing staff's ability to collect blood/blood products for transfusion. Staff should be assessed after they have attended a local training course on this core task.

Further information and training materials can be found at: [www.npsa.nhs.uk](http://www.npsa.nhs.uk)

This framework was developed by the National Patient Safety Agency (NPSA) to assess the core blood transfusion competency, *BDS18 Collect blood/blood products for transfusion*.

**This workforce competence is linked to the Knowledge and Skills Framework dimensions developed by Skills for Health. The dimensions are Communication, Health and Safety, and Health and Well-being.**

#### How to use this competence assessment framework

The framework should be completed whilst observing a member of staff who is collecting blood/blood products for transfusion. It is available from the local blood transfusion lead in every trust and is part of the NPSA's *Right patient, right blood* initiative.

It is important that the assessor informs the patient that the member of staff's skills are being assessed as part of a three-yearly process.

## Collecting blood/blood products for transfusion assessment framework pro forma

Name of member of staff:	Name of assessor:
Job title:	Job title:
Grade:	Contact details:
Contact details:	
Date of assessment:	

### Observational assessment

Core competency	Please put a tick or a cross to show whether or not the member of staff completed the task	Notes for assessors
<p><b>1 Did the member of staff demonstrate effective use of health and safety measures by:</b></p> <ul style="list-style-type: none"> <li>a) washing their hands?</li> <li>b) using personal protective equipment?</li> <li>c) adhering to other infection control procedures?</li> </ul>		Give a tick or cross for each point separately.
<p><b>2 Patient identification check (NB not applicable for porters)</b></p> <p>With a <b>conscious patient</b>, did the member of staff:</p> <ul style="list-style-type: none"> <li>a) collect the patient documentation for blood collection from the member of staff requesting blood?</li> <li>b) ask the patient to state their:               <ul style="list-style-type: none"> <li>a) full name?</li> <li>b) date of birth?</li> </ul> </li> <li>c) check the details provided with the information on the blood transfusion collection slip (i.e. patient documentation)?</li> <li>d) for inpatients, match the information provided by the patient with information on the wristband or other attached identifier?</li> </ul>		

<p><b>3 Patient identification check (NB not applicable for porters) for unconscious patient or patient unable to verbally respond:</b></p> <p>Did the member of staff check:</p> <p>a) details on the wristband or other attached identifier and at least their:</p> <ul style="list-style-type: none"> <li>• full name?</li> <li>• date of birth?</li> <li>• hospital number or other identification number?</li> </ul>		
<p><b>4 Blood transfusion collection slip</b></p> <p>Did the member of staff understand the data that should be written on the blood transfusion collection slip by describing that it should contain:</p> <p>a) the patient's full name?</p> <p>b) date of birth?</p> <p>c) hospital or other identification number?</p> <p>d) signature of the person collecting the blood?</p> <p>e) contact details of the person who is collecting the blood?</p>		
<p><b>5 Matching the information on the blood product to the minimum dataset information on the blood collection slip (i.e. patient documentation)</b></p> <p>Did the member of staff correctly check:</p> <p>a) the patient's full name?</p> <p>b) date of birth?</p> <p>c) hospital number?</p> <p>d) gender?</p>		
<p><b>6 Documentation</b></p> <p>Did the member of staff correctly document the removal of blood from the fridge by:</p> <p>a) recording the date and time blood is removed from the fridge?</p> <p>b) writing their signature and contact information?</p> <p>c) (where an electronic tracking system is in place) demonstrating that they know how to maintain a secure ID throughout and showing this by scanning in and out correctly?</p>		

<p><b>7 Transportation and handover of blood products</b></p> <p>Did the member of staff:</p> <ul style="list-style-type: none"> <li>a) transport the blood product immediately to the clinical area?</li> <li>b) not leave the blood unattended at any point?</li> <li>c) hand the blood product over to an appropriate member of staff immediately?</li> <li>d) ensure that receipt of the blood was recorded?</li> </ul>		
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***All of the above must be achieved to pass the assessment***

**Knowledge assessment**

Did the candidate know and understand the importance of:

using open-ended questions for patient identification (NB not applicable for porters)	
why information on the blood collection slip must be complete?	
the potential risks in the blood product collection process?	
why information should not be cross-checked against the blood compatibility form attached to the blood product?	
Not carrying clear blood products in a cool box?	